



Alaska Incident Management System (AIMS)

February 24, 2002

AIMS Work Group

Alaska Chadux Corp.

Alaska Clean Seas

**Alaska Department of
Environmental
Conservation**

**Alyeska Pipeline
Service Company**

BP Exploration

**Cook Inlet Spill
Prevention &
Response Inc.**

Phillips Alaska Inc.

**Southeast Alaska
Petroleum Resource
Organization, Inc.**

U.S. Coast Guard

**U.S. Environmental
Protection Agency**

**U.S. Navy Supervisor
of Salvage**

The AIMS Work Group is pleased to inform you of the availability of the updated draft of the Alaska Incident Management System (AIMS) Guide for Oil and Hazardous Substance Response. Various members of the work group met on several occasions to review the comments received from several agencies and organizations. The updated draft represents our efforts to date. The draft revision is available at the following Alaska Regional Response Team website: <http://www.akrrt.org/>

As suggested during the May 2001 meeting, we have developed a draft revision to the AIMS Guide, and would like to hold a small workshop to present the AIMS concepts and suggested revisions to interested agencies and parties. The workshop's purpose is to bring together interested stakeholders who are prepared to discuss remaining concerns and wish to contribute to ongoing efforts to improve this guide.

The AIMS workshop is scheduled for April 4 in Anchorage. In order for us to plan accordingly, please inform Larry Iwamoto or Mary Goolie by March 15th if your organization intends on participating in the workshop and how many people we may expect. Attached is a draft agenda for the workshop. We also welcome any suggestions for additional topics.

An important point to consider is that the AIMS Guide is not a regulatory document, and nothing in the guide is mandatory for response plan holders, nor does it represent official agency policy for organizing a response management system. It simply provides a suggested approach for managing a response to an oil or hazardous substance release. Although AIMS is not subject to a formal public review process, we would like to afford interested agencies and organizations such as yours sufficient time to review and comment on the draft revision. Therefore, we ask that you consider attending the upcoming workshop and please provide any written comments that you may have on the attached draft no later than April 30, 2002.

Comments may be sent to Larry Iwamoto (ADEC, 555 Cordova Street, Anchorage, AK 99501; 269-7683; 269-7648 (Fax); email: larry_iwamoto@envircon.state.ak.us), or Mary Goolie (EPA, 222 W 7th Avenue, Anchorage, AK 99501; 271-3414; 271-3424 Fax); email: goolie.mary@epa.gov).

Thanks again for your interest in the AIMS Guide, and we look forward to working with you and your staff in further improving the document.

Signed

BRAD HAHN

AIMS Work Group Member
Program Manager
Prevention and Emergency Response Program
Alaska Dept of Environmental Conservation

Encl: Draft Workshop Agenda

ALASKA INCIDENT MANAGEMENT SYSTEM (AIMS) WORKSHOP

**(April 4, 2002 – Anchorage)
(Location - TBD)**

DRAFT AGENDA

- 9:00 am**
- **Introductions**

 - **Overview/Background of the AIMS Guide**

 - **Response Organizational Concepts**
 - **Field Response Team**
 - **Incident Management Team**
 - **Crisis Management Team**
 - **Three Potential Roles of Government Agencies**

 - **Case Study (Example of the use of the above concepts)**

 - **Natural Resource Trustees and the Response Organization**

 - **Suggested Training for AIMS Positions**
- 12:00 pm**
- **Lunch**
- 1:00 pm**
- **Open Discussion**

 - **Summary of Any Action Items**
- 4:30 pm**
- Adjourn**